


### Temporary Event Notice

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

<b>1. The personal details of premises user (Please read note 1)</b>			
<b>1. Your name</b>			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	Lawrence		
Forenames	Avis Marjorie		
<b>2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)</b>			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname			
Forenames			
<b>3. Your date of birth</b>		Day	Month
		██	██
<b>4. Your place of birth</b>		Jamaica	
<b>5. National Insurance Number</b>		██████████	
<b>6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)</b>			
████████████████████			
Post town London		Postcode ██████████	
<b>7. Other contact details</b>			
Telephone numbers			
Daytime	██████████		
Evening (optional)			
Mobile (optional)	██████████		
Fax number (optional)			
E-Mail address (if available)	██████████@██████████		
<b>8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)</b>			
Post town		Postcode	
<b>9. Alternative contact details (if applicable)</b>			

- Home
- Michael
- Search results
- Deleted
- Spam
- Trashed
- Smart views
- Recent
- Compose
- Inbox (3)
- Drafts (1)
- Spam (3)
- Trash (1)
- Folders (1)
- Smart views
- Recent
- Powered by
- Bring you the best and latest from Hollywood in partnership with the stars

<b>Telephone numbers:</b> Daytime Evening (optional) Mobile (optional) Fax Number (optional) E-Mail address (if available)	 For only £12 get: <ul style="list-style-type: none"> <li>• 600 minutes</li> <li>• 3GB internet</li> <li>• Unlimited texts</li> <li>• Free calls &amp; texts to giffgaff numbers</li> </ul>
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**2. The premises Alisan / Metropolis Cocktail Bar & Lounge**

Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)

**The Junction, Wembley Retail Park, Engineers Way, Wembley, Middlesex HA9 0EG**

Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.

Premises licence number	
Club premises certificate number	

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)

Please describe the nature of the premises below. (Please read note 4)

**Alisan / Metropolis Cocktail Bar & Lounge main enterant is on the lower ground floor, and the main hall is on the ground and can comfortably host 200 seated,**

**The Blue Bar, which is assessable via two flights of stairs, which give it a exclusive feel, and can accommodate 80 guest, there is a fully equipped kitchen. There are also a number of emergency exits around the venue**

Please describe the nature of the event below. (Please read note 5)

**These events are aimed at mature 45 - 55 year old adults who are working individuals that are seeking pleasant local music and entertainment to socialize at the end of their working week. We have been organizing these events for many years which have remained trouble free at various venues within London**

**The hours of operation from 10.00pm - 5.00am**

**3. The licensable activities**

Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)

The sale by retail of alcohol	<input checked="" type="checkbox"/>
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>
The provision of regulated entertainment	<input checked="" type="checkbox"/>
The provision of late night refreshment	<input type="checkbox"/>

Are you giving a late temporary event notice? (Please read note 7)	<input type="checkbox"/>	
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 8)		
Saturday 23 <sup>rd</sup> May 2015		
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 9)		
1.00am – 5.00am		
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 10)	250	
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 11)	On the premises only	<input checked="" type="checkbox"/>
	Off the premises only	<input type="checkbox"/>
	Both	<input type="checkbox"/>

4. Personal licence holders (Please read note 12)		
Do you currently hold a valid personal licence? (Please tick)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If "Yes" please provide the details of your personal licence below.		
Issuing authority	Islington Council	
Licence number	104591	
Date of issue	25 <sup>th</sup> July 2006	
Date of expiry	24 <sup>TH</sup> July 2016	
Any further relevant details		

5. Previous temporary event notices you have given (Please read note 13 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year		

Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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**6. Associates and business colleagues (Please read note 14 and tick the boxes that apply to you)**

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year.		
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Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		
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Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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**7. Checklist (Please read note 15)**

<b>I have: (Please tick the appropriate boxes)</b>	
Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated	<input checked="" type="checkbox"/>
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	<input checked="" type="checkbox"/>
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority	<input type="checkbox"/>
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	<input type="checkbox"/>
If the premises are situated in one or more local authority areas, sent a	<input type="checkbox"/>